## **Marist College Emerald | Student Form**



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Unique Student Identifier Collection, Verification & Privacy Form

Student details					
Student's full legal name					
Date of birth					
Unique Student Identifier					

**Note:** If you don't have a USI or have forgotten it, you can create or retrieve your USI at <a href="www.usi.gov.au/students">www.usi.gov.au/students</a> and complete this form.

## Privacy notice: Use of your personal information and USI

You are advised and agree that you understand and consent to the use of the personal information you provide in connection with your application and verification of a Unique Student Identifier (USI).

From 1 January 2015, Marist College Emerald can be prevented from issuing you with a nationally recognised VET qualification or Statement of Attainment when you complete your course if you do not have a USI.

The USI is collected by the student identifiers registrar for the purpose of:

- applying for, verifying and giving a USI prior to issuance of Australian Qualification Framework (AQF) certification documentation
- replacing an authenticated AQF certification document
- recording a student's final outcomes that will be made available on the national USI register.

A student's verified USI and final assessment outcomes may be disclosed to:

- Commonwealth and State or Territory government departments, agencies and statutory bodies performing functions in relation to VET for:
  - the purpose of administering and auditing VET, VET providers and VET programs
  - education-related policy and research purposes
  - assistance with determining eligibility for training subsidies
- VET regulators to enable them to perform their regulatory functions
- VET admission bodies for the purpose of administering VET and VET programs
- current and former registered training organisations (RTOs) to enable them to deliver VET courses to the individual, meeting their reporting obligations under the Standards for RTOs and the national USI scheme
- schools for the purpose of delivering VET courses to the individual and reporting on these courses
- the National Centre for Vocational Education Research (NCVER) for the purpose of creating authenticated VET transcripts, resolving problems with USIs and the collection, preparation and auditing of national VET statistics. You may receive an NCVER student survey which may be administered by an NCVER employee, agent or thirdparty contractor. You may opt out of the survey at the time of being contacted
- any other authorised person or entity required by law to access the information to perform functions in the administration of the USI system.

Your verified USI and final assessment outcomes will not otherwise be disclosed without your consent unless authorised or required by or under law.

## Student declaration

I hereby give permission for Marist College Emerald to collect, verify and disclose my personal information (which may include sensitive information), along with my final outcomes in accordance with the privacy notice above. If you would like Marist College Emerald to apply for a USI on your behalf, you must authorise us to do so and declare that you have read the privacy information.

Student name	Parent/carer name	
Student signature	Parent/carer signature	
Date	Date	

Document title: Unique Student Identifier Collection, Verification & Privacy Form

File location: P:\620Teachers\Vet\RTO Management\Student Enrolment and Records\Student Induction\2020 Student Induction\USI Collection, Verification and

Privacy Form 2020.docx Version date: Jan 2020

Ownership: Ms A.Monique Evans Approved by: RTO Manager | A.Monique Evans