



Fee Instalment Nomination Form

Parent Account Details

Family Account Number: _____ Account Name: _____

Student/s Name/s: _____

Payment Structure/Options noted below:

Payments can be made annually (to be paid in full by 31st March), quarterly, monthly, fortnightly or weekly (finalised by end of Term 4, or Term 3 for Year 12)

Years 7-11

- 4 x Quarterly Instalments (Jan - Oct)
- 10 x Monthly Instalments (Feb - Nov)
- 20 x Fortnightly Instalments (Feb - Nov)
- 40 x Weekly Instalments (Feb - Nov)

Payment Methods

1. **BPAY - MOST preferred method of payment.**
BPAY can be set up easily as a recurring transaction through your internet banking.
2. Parent Lounge (PAYWAY)
<https://620mce.rok.catholic.edu.au/parentlounge>
3. Direct Debit, Card or Cash are the **LEAST** preferred method of payment.

Payment Frequency

- Annually** \$ 1 payment
2.5% discount available if fees are paid in full within 30 days of receiving your annual fees and levies statement
- Quarterly** \$ 4 payments Yrs 7-11
3 payments Yr 12
- Monthly** \$ 10 payments Yrs 7-11
8 payments Yrs 12
- Fortnightly** \$ 21 payments Yrs 7-11
16 payments Yrs 12
- Weekly** \$ 40 payments Yrs 7-11
32 payments Yrs 12 only
1.5% discount available if paid by end of Term 3 for Year 12 only families and by 31st November for all other families.

A new form will need to be completed if varying your payment option eg: monthly to weekly.
Verbal advice received will not be acceptable. For further assistance, contact the College Office.

Parent Payment Declaration

I/We _____ agree to undertake payment of the College fees and levies in accordance with the provisions above.

Parent's Signature: _____ Date ____/____/____